

What is claimed is:

- 1 1. A contract handling system, comprising:
 - 2 an entry tool for entering a client request or a client inquiry;
 - 3 one or more model agreements;
 - 4 a document assembler for selecting and merging all or part of
5 said one or more model agreements into a contract in response to
6 said client request;
- 7 a tracker tool coupled to said entry tool and said document
8 assembler for processing key date reminders and approvals into
9 tracking data; and
- 10 a repository for storing said contract and said tracking data and
11 for responding to said client inquiry.
- 12 2. The contract handling system of claim 1, wherein said model
agreements are in a plurality of languages.
- 13 3. The contract handling system of claim 1, wherein said tracker
14 tool is adapted to automatically send said key date reminders to
15 said client via e-mail.
- 16 4. The contract handling system of claim 1, further comprising a
17 library of alternate clauses, accessible by said document
18 assembler.

1 5. The contract handling system of claim 4, wherein said library
2 of alternate clauses is indexed by type of clause.

1 6. The contract handling system of claim 1, further comprising a
2 library of supplemental provisions, accessible by said document
3 assembler.

1 7. A method of handling contracts, comprising the steps of:
2
3 entering a client request into an entry tool;
4
5 selecting one or more model agreements from a library of model
6 agreements;
7
8 assembling and merging all or part of said one or more model
9 agreements into a contract in response to said client request in
10 said entry tool;
11
12 processing key date reminders and approvals into tracking data;
13 and
14
15 storing said contract and said tracking data in a repository.

1 8. The method of handling contracts of claim 7, wherein said
2 model agreements are selected from model agreements in a
3 plurality of languages.

1 9. The method of handling contracts of claim 7, further
2 comprising automatically sending said key date reminders to said
3 client via e-mail.

1 10. The method of handling contracts of claim 7, further
2 comprising selecting one or more alternate clauses from a library
3 of alternate clauses and replacing part of said selected one or
4 more model agreements with said one or more alternate clauses.

1 11. The method of handling contracts of claim 10, wherein said
2 one or more alternate clauses are selected from a library of
3 alternate clauses indexed by type of clause.

1 12. The method of handling contracts of claim 7, further
2 comprising selecting a supplemental provision from a library of
3 supplemental provisions and merging said supplemental provision
4 into said contract.

1 13. A computer program product for instructing a processor to
2 handle a contract, said computer program product comprising:

3 a computer readable medium;

4 first program instruction means for entering a client request
5 into an entry tool;

6 second program instruction means for selecting one or more model
7 agreements from a library of model agreements;

8 third program instruction means for assembling and merging all or
9 part of said one or more model agreements into a contract in
10 response to said client request in said entry tool;

11 fourth program instruction means for processing key date
12 reminders and approvals into tracking data; and

13 fifth program instruction means for storing said contract and
14 said tracking data in a repository; and wherein

15 all said program instruction means are recorded on said medium.

1 2 3 4 5
14. The computer program product of claim 13, wherein said model
 agreements are in a plurality of languages.

1 2 3 4 5
15. The computer program product of claim 13, wherein said fourth
 program instruction means is adapted to automatically send said
 key date reminders to said client via e-mail.

1 2 3 4 5
16. The computer program product of claim 13, further comprising
 sixth program instruction means for selecting one or more
 alternate clauses from a library of alternate clauses and
 replacing part of said selected one or more model agreements with
 said one or more alternate clauses.

1 2 3
17. The computer program product of claim 16, wherein said one or
 more alternate clauses are selected from a library of alternate
 clauses indexed by type of clause.

1 18. The computer program product of claim 13, further comprising
2 program instruction means for selecting a supplemental provision
3 from a library of supplemental provisions and merging said
4 supplemental provision into said contract.

1 19. The computer program product of claim 13, wherein said
2 library of model agreements is recorded on said medium.

1 20. The computer program product of claim 16, wherein said
2 library of alternate clauses is recorded on said medium.

21. The computer program product of claim 18, wherein said library of supplemental provisions is recorded on said medium.